

Robert J. Paek

2012 FEB 29 A 10: 21

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
MARCH 6, 2012

TOWN CLERK
EAST HARTFORD

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
 2. AMENDMENTS TO AGENDA
 3. RECOGNITIONS AND AWARDS
 4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
 5. APPROVAL OF MINUTES
 - A. February 21, 2012 Executive Session/Board of Education
 - B. February 21, 2012 Regular Meeting
 - C. February 27, 2012 Budget Workshop/ Police and Fire Departments
 - D. February 29, 2012 Budget Workshop/Board of Education
 - E. March 3, 2012 Budget Workshop/Various Town Departments
 6. COMMUNICATIONS AND PETITIONS
 7. OLD BUSINESS
 8. NEW BUSINESS
 - A. State of Connecticut Office of Policy and Management: Police & Youth Program Grant
 - B. Referral to Town-owned Property Other Than Real Estate Committee re: Health Department: Physical Examination Items
 - C. Appointment to Board of Ethics (Alternate): Susan Skowronek
 - D. Outdoor Amusement Permit Applications:
 1. 7th Annual Abelon Memorial Walk
 - a. Approval of Application
 - b. Waiver of Permit Fee
 2. Olmsted Pops Series – Hartford Pops
 3. Riverfest 2012
 4. Riverfront U.S. Title Series
 5. Head of the Riverfront Rowing Regatta
 6. ING Hartford Marathon
 9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
 10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
- Town Council Agenda

11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor

12. ADJOURNMENT (next regular meeting: March 20, 2012)

Robert J. Pasch

2012 FEB 24 A 8:34

WELLING CONFERENCE ROOM
740 MAIN STREET
EAST HARTFORD CONNECTICUT

TOWN CLERK
EAST HARTFORD

FEBRUARY 21, 2012

EXECUTIVE SESSION/BOARD OF EDUCATION

PRESENT Chair Richard F. Kehoe, Majority Leader Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Robert J. Damaschi

ABSENT Vice Chair William P. Horan, Jr.

ALSO PRESENT Marcia A. Leclerc, Mayor
Michael Walsh, Finance Director
Scott Chadwick, Corporation Counsel
Frank Cassetta, Acting Human Resources Director
Mark Zito, Superintendent of Schools
Christopher Wethje, Human Resources Director, East Hartford Public Schools
Paul Mainuli, Director of Business Services, East Hartford Public Schools
Jeffrey Currey, Chair, East Hartford Board of Education
East Hartford Board of Education Members:
Marilyn Pet, Dorese Roberts (arrived 6:15 p.m.), Stephanie Watkins,
Tyron Harris, Christopher Gentile, Bryan Hall, Tom Rup, Marcus Oladell

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:07 p.m.

MOTION By Bob Damaschi
seconded by Barbara Rossi
to go into Executive Session to discuss the Board of Education's and Town's labor contract negotiation strategies.
Motion carried 8/0.

MOTION By Eric Thompson
seconded by Barbara Rossi
to go back to Regular Session.
Motion carried 8/0.

ADJOURNMENT

MOTION By Eric Thompson
seconded by Barbara Rossi
to adjourn (7:20 p.m.)
Motion carried 8/0.

Attest *Richard F. Kehoe*
Richard F. Kehoe
Town Council Chair *AK*

Robert J. Rossi

EAST HARTFORD TOWN COUNCIL

2012 FEB 24 A 8:34

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

FEBRUARY 21, 2012

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Robert J. Damaschi

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:40 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

None

APPROVAL OF MINUTES

February 7, 2012 Public Hearing/Voting Districts Boundaries

MOTION By Barbara Rossi
seconded by Pat Harmon
to **approve** the minutes of the February 7, 2012 Public Hearing/Voting Districts Boundaries.
Motion carried 9/0.

February 7, 2012 Regular Meeting

MOTION By Barbara Rossi
seconded by Eric Thompson
to **approve** the minutes of the February 7, 2012 Regular Meeting.
Motion carried 9/0.

February 15, 2012 Special Meeting/Board of Education 2012-2013 Budget

MOTION By Barbara Rossi
seconded by Bob Damaschi
to **approve** the minutes of the February 15, 2012 Special Meeting/Board of Education
Motion carried 9/0.

To accommodate those present, the following motion was made.

MOTION By Barbara Rossi
seconded by Eric Thompson
to take all items under New Business out of order and place on the agenda prior to Communications and Petitions
Motion carried 9/0.

NEW BUSINESS

CRCOG Regional Sharing Initiatives/OPM Grant

MOTION By Ram Aberasturia
seconded by Linda Russo
to adopt the following resolution:

Whereas Section 5 of Public Act 11-61 (An Act Concerning Responsible Growth) passed by the Connecticut General Assembly provides statewide incentive grants to regional planning organizations for projects that involve shared services; and

Whereas the Capitol Region Council of Governments (CRCOG) is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas on November 16, 2011 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of CRCOG's member municipalities, and municipalities of other regions, which are participating in CRCOG initiatives; and

Whereas the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in the application package, to the benefit of individual municipalities and the region as a whole; and

Whereas, the Town of East Hartford has expressed an interest in taking part in two such project proposals entitled: CAPTAIN 4G and GIS Expansion.

Now Therefore Be It Resolved that the East Hartford Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposals and authorizes the Mayor, Marcia A. Leclerc, to sign all necessary agreements and take all necessary actions to allow for the town's participation in this program.

On call of the vote, motion carried 9/0.

North Central Area Agency on Aging (NCAAA): Grocery Delivery Grant

MOTION By Linda Russo
seconded by Barbara Rossi
to adopt the following resolution:

That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized and directed to file an application on forms prescribed by the North Central Area Agency on Aging, Inc. for financial assistance in an amount not to exceed \$3,000 and upon approval of said request to enter into and execute a funding agreement and any amendments as may be required with the North Central Area Agency on Aging, Inc. for the purposes of administering a grocery delivery to elderly residents program.

On call of the vote, motion carried 9/0.

Refund of Taxes

MOTION By Marc Weinberg
seconded by Eric Thompson
to refund taxes in the amount of \$9,755.37
pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Interest	Over Paid
2010-03-0061369	ELYASHKEVICH ILYA	2009//4S4BP61C896342995	\$(16.77)	\$ (558.98)
2010-03-0062600	FORD MOTOR CREDIT CO	2005//1FBNE31L05HA74436		\$ (266.41)

2010-03-0062602	FORD MOTOR CREDIT CO	2005//1FTNE24L05HA48193	\$ (238.53)
2010-04-0082631	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL1BDA11958	\$ (625.03)
2010-04-0082632	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KLXBDA11957	\$ (625.03)
2010-04-0082633	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL3BDA11959	\$ (625.03)
2010-04-0082634	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL3BDA11962	\$ (625.03)
2010-04-0082635	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL1BDA11961	\$ (625.03)
2010-04-0082636	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL6BDA11969	\$ (562.77)
2010-04-0082637	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL4BDA11968	\$ (562.77)
2010-04-0082638	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KLXBDA11960	\$ (625.03)
2010-04-0082639	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL5BDA11963	\$ (625.03)
2010-04-0082640	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL7BDA11964	\$ (625.03)
2010-04-0082641	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL0BDA11966	\$ (625.03)
2010-04-0082643	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL9BDA11965	\$ (625.03)
2010-04-0082644	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KLXBDA42075	\$ (437.44)
2010-04-0082645	GEN ELECTRIC CAPITAL CRP	2011//1FC2E3KL3BDA42080	\$ (437.44)
2010-03-0066912	HONDA LEASE TRUST	2008//5FNYP18358B015810	\$ (406.13)
2010-04-0086202	RYAN SUSAN OR RYAN CHENARA K	1997//2HGEJ8645VH551685	\$ (8.92)
2010-03-0087840	VEGA JACKELINE	1998//2HGEJ6578WH623707	\$ (8.91)
SUB TOTAL			\$(16.77) \$(9,738.60)
TOTAL			\$(9,755.37)

Referral to Real Estate Acquisition & Disposition Committee re: Porter Brook Culvert Easement Acquisitions

MOTION By Linda Russo
seconded by Marc Weinberg
to refer to the Real Estate Acquisition & Disposition Committee the acquisition of 2 permanent drainage easements – located at 111 Porter Street and 121 Porter Street – in order to proceed with the Porter Street Culvert Cleaning Project, with instructions to review the issue and report back to the Town Council with its recommendations, if any.
Motion carried 9/0.

Recommendations from Budget Committee re: Combined Services with the Board of Education

MOTION By Ram Aberasturia
seconded by Barbara Rossi
that the Town Council direct the Administration to consolidate the purchasing duties of the Town and the Board of Education with the desire for the Town and the Board of Education Purchasing Agents to work cooperatively on this effort.
Motion carried 9/0.

MOTION By Ram Aberasturia
seconded by Barbara Rossi

that the Town Council direct the Administration to:

(1) have the Board of Education and the Town begin discussions with the unions [2 representatives from the Town and 2 from the Board] in order to consolidate the Town and Board of Education's Information Technology Departments;

(2) instruct the Board of Education to set aside \$100,000 or more from their 2011-2012 FY budget, to be turned over to the Town for the sole purpose of purchasing the Munis System and for no other reason; and

(3) consolidate both the payroll and accounts' payable systems for the Town and the Board of Education within the next two years.

Motion carried 9/0.

Recommendation from Investigations and Audit Committee re: Audit of Town Hall Renovations Project

MOTION By Bill Horan
seconded by Barbara Rossi
that the Town Council approve the agreed upon procedure as outlined by BlumShapiro in their January 16, 2012 proposal for the purposes of examining the Town Hall renovation project at a cost to the Town of \$8,200 which was recommended by a majority of the Investigations and Audit Committee.
Motion carried 6/3. Nays: Thompson, Harmon, Damaschi

At this point, the Council returned to the order of the agenda.

COMMUNICATIONS AND PETITIONS

Pension Valuation and Investment Results Presentations

Joseph Carlson, Town Treasurer, briefly commented on his role investing the Town's pension fund assets. He was followed by: Thomas Dawidowicz, Vice President and Consulting Actuary at The Segal Company, who discussed the calculation of the pension contribution for the upcoming budget; John O'Connor, President of 3D Asset Management, Inc. and Wayne Connors, Chief Investment Officer of 3D Asset Management, Inc. presented the returns on the equity side of the Town's portfolio; and Christopher Kachmar, Chief Investment Officer of Fiduciary Investment Advisors addressed the returns on the fixed income side of the Town's portfolio.

The general consensus was that while the town's pension fund has rebounded from the economic decline of the 2008-2009 fiscal year, there is still the need to continue funding the plan to make up for any shortfalls due to that recession.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Eric Thompson inquired on the possibility of citizens paying taxes in quarterly installments instead of twice a year – January and July.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

N/A

OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Leclerc stated that the Mayor's recommended budget for FY 2012-2013 will be posted to the Town's website and presented to the Town Council on Thursday, February 23rd.

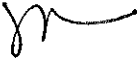
ADJOURNMENT

MOTION By Eric Thompson
 seconded by Bill Horan
 to **adjourn** (10:00 p.m.).
 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be on March 6, 2012.

Attest Angela M. Attenello
 Angela M. Attenello
 TOWN COUNCIL CLERK

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: February 27, 2012
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Office of Policy and Management Criminal Justice Policy and Planning Division for a "Police & Youth Program"

Please place on the Town Council agenda for the March 6, 2012 meeting, the attached resolution from OPM's Juvenile Justice Advisory Committee(JJAC) which has allocated \$10,000 funding for the Police and Youth Program. The JJAC funds and initiates programs that provide young people with positive role models and opportunities to participate in recreational, cultural and skill-development activities. The application dead line is March 30, 2012.

Thank you.

C: Cephus Nolen Jr. – Director of Youth Services
C. Fravel- Grants

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
740 Main Street
East Hartford, Connecticut 06108

(860) 291-7364
FAX (860) 289-8394



GRANTS ADMINISTRATION

RESOLUTION OF MUNICIPAL LEGISLATIVE BODY

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a municipal corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true and correct copy of the Resolutions, duly adopted and ratified by the Town Council of the Town of East Hartford on the 6th day of March, 2012.

RESOLVED, that Marcia A. Leclerc Mayor of the Town of East Hartford, is hereby authorized to execute on behalf of this municipality a grant application in an amount not to exceed \$10,000 with the State of Connecticut Office of Policy and Management Criminal Justice Policy and Planning Division for a "Police & Youth Program" grant and to file any amendments or reports as may be required to successfully complete the terms of the grant contract.

BE IT FURTHER RESOLVED that Marcia A. Leclerc is currently serving as Mayor of the Town of East Hartford. Her term of office began on January 10, 2011 and will continue until November 12, 2013. As Mayor, Marcia A. Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

AND I DO FURTHER CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of March, 2012.

Angela M. Attenello, Town Council Clerk

Seal

To: Marcia A Leclerc, Mayor
CC: Clare Fravel, Grants Administrator
From: Cephus Nolen Jr., Youth Services
Date: 2/24/2012

Re: March 6th, 2012 Town Council Agenda: Office of Policy and Management Police & Youth Grant Program

I would like to request that the Office of Policy and Management Police & Youth Grant Program -2012 be on the March 6th, Town Council Agenda.

OPM's Juvenile Justice Advisory Committee (JJAC) has allocated \$10,000 funding for the Police and Youth Program. The JJAC funds and initiates programs that provide young people with positive role models and opportunities to participate in recreational, cultural, and skill-development activities.

The goals of the Police and Youth Program are to promote positive youth development and to increase the numbers of police officers who are experienced and comfortable working and interacting with youth.

This Grant Proposal which is in line with the grant application include activities that:

- (1) Are planned for and with youth 12 to 17 years of age;
- (2) Will serve some at risk youth;
- (3) Involve officers who do not have regular interaction with youth.
- (4) Include a community service component;
- (5) Include activities that will appeal to youth and encourage their participation

The project will partner each of the three Youth Service's divisions with officers of the East Hartford Police Department for 8 day long sessions.

Three outcomes that the program will achieve for youth include:

- (1) Perceived Social Support –increased levels of social and positive connections with caring adults as a result of their participation in the program
- (2) Adult Role Models – the program will demonstrate that the adult mentors (youth services staff and police officers) will have a positive effect on the youth by assessing whether the youth report learning from or having greater appreciation of, adult role models,


CONFIDENTIAL

February 24, 2012

(3) Positive Peer Connections –attaining a degree of satisfaction on being involved in a network of supportive peer relationships or activities.

The attached Resolution will authorize you as Mayor to enter into the funding agreement for this program.

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: February 27, 2012
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia A. Leclerc 
RE: REFERRAL: Town Owned Property Other Than Real Estate Committee

Please place on the Town Council agenda for March 6, 2012, a referral to Town Owned Property Other Than Real Estate Committee for approval to donate physical exam items that the Health Department no longer has use for, because they do not perform physical exams. Attached is the list of items which would be donated to East Hartford Community Health Care.

The items are unsuitable for town use and no other interest was expressed. I recommend that the items be considered for donation pursuant to Section 10-3 disposition of town owned property other than real estate.

Thank you

C: J. Cordier, Director Health & Social Services
M. Walsh, Director Finance Dept.
T. Bockus, Director Public Works

Physical Exam Items No Longer In Use

One (1) Renaissance spirometer. (\$50.00)

One (1) 3 liter calibration syringe for the spirometer. (\$10.00)

One (1) very old spirometer machine, unknown functionality; was not used during my tenure. (\$10.00)

Two (2) Welch/Allen oto/ophthalmoscope sets which plug in for recharging.(\$50.00)each

Three (3) EKG machines:

1 very old Hewlett Packard Page writer, 3 channel, with wheeled cart (\$100.00)

1 old Burdick Atria 3000 3 channel machine with matching wheeled cart (\$25.00)

1 vintage single channel EKG machine of uncertain functionality (\$25.00)


Three (3) ancient, functioning audiometer machines, Manual operation, Maico brand. (\$25.00)each

One (1) Kodak Carousel slide projector with case. (\$25.00)

Sanitarian contribution: (1) noise monitoring instrument, db-306A Metrologger, with case. (\$50.00)

3 Portable Hemocue hemoglobin screening machines with cases. (\$25.00) each

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: February 28, 2012
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: APPOINTMENT– Boards & Commissions

I am recommending the following appointment to the Town Boards and Commissions:

BOARD OF ETHICS

TERM EXPIRES

ALTERNATE

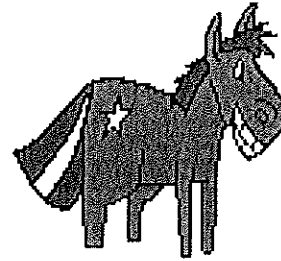
D Susan P. Skawronek 84 Syracuse Drive

12/12

Please place on the Town Council Agenda for March 6, 2012.

Thank you.

**TOWN OF EAST HARTFORD, CT
STATEMENT OF INTEREST IN SERVING ON A
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government.

This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Democratic Town Committee Chairman, Patricia W. Gately

Please print and complete the following information in full.

1. Susan P. Skowronek
Your name exactly as it appears on the E. Htfd. Voter Registration List

2. 284 Syracuse Dr. 06108
Street Address Zip Code

3. PARTY AFFILIATION DEMOCRAT UNAFFILIATED MINOR PARTY

4. 860-269-1189
Home Phone

5. 860-729-4238
Cell Phone

6. Skowms@comcast.net
Personal e-mail address

7. _____
Occupation

8. _____
Employer

9. _____
Employer/Work Address

10. _____
Work Phone

11. Associate's Degree
Formal Education Level Achieved

12. _____
Ethnicity (Optional)

13. 45+
Years as E. Htfd. Resident

14. Ethics Board Alternate
Name of Board or Commission you would like to serve on

15. East Hartford Town Council, EDC, Library Commission, St. Christopher Volunteer
*Community based activities and/or civic/volunteer organizations activities you have participated in

16. I love East Hartford
*Your reason for being interested in serving our Town in this capacity

17. Many years serving E.H. on various board & Commissions.
*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

*Please use the back of this page if you need more space or attach a resume if you wish

18. Susan P. Skowronek
YOUR SIGNATURE

19. 12/12/11
DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

Submitted for consideration by Town Committee Member [Signature] 12/14/11

Voter Registration Information Certified by Voter Registrar [Signature]

At a duly called meeting of the E. Htfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the:

Ethics Board

[Signature]
Catherine F. Condo Secretary
(Revised 11.13.11)

FEB 21, 2012
Date

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

31 School Street

East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

February 22, 2012

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"7th Annual Abelon Memorial Walk"**

Dear Chairman Kehoe:

Attached please find the amusement permit application from Rachel Buck, CIBA Student Advisory Board. The applicant seeks to conduct a walk to raise funds in connection with Pancreatic Cancer. Registration, refreshments, face painting stations and guest speakers will be on the grounds of the **Connecticut IB Academy, 857 Forbes Street** on **Saturday, May 19, 2012** from approximately **8:00 a.m. to 2:00 p.m.** Registration will begin at **9:00 a.m.** Commencing at **10:00 a.m.**, the walk will begin at CIBA and follows Forbes Street to the Sunset Ridge School, loops around in the parking lot and then retraces its steps back to CIBA.

The applicant respectfully requests a **waiver of the associated permit fee**, under the provisions of (TO) 5-6(c), due to the Town of East Hartford as this is a charitable fund-raising event.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, and Public Works Departments. The **Parks & Recreation, Public Works and Fire Departments** approve the application as submitted.

The **Health Department** states the application be approved as submitted and offers the following comment:

- Applicant indicates that all food products provided at event will be prepackaged non-perishable items; therefore a Temporary Food Service License from this Department will not be required.

The **Police Department** conducted a review of the application and the following comment/recommendation is made:

- The Police Department can provide adequate police protection for this event. The proposed site is suitable for the proposed amusement, the crowd is of a small size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.

- In the event that the police manpower required for this event exceeds the Department's normal patrol complement, some overtime hiring may be necessary.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark J. Sirois', written in a cursive style.

Mark J. Sirois
Chief of Police

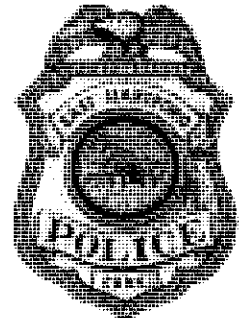
xc:
Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

SUPPORT SERVICES BUREAU
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event: **7th Annual Abelon Memorial Walk**

2. Date(s) of Event: **Saturday, May 19, 2012**

3. Applicant's name, home & work phone numbers, home address, and e-mail address:
Rachel Buck, H(203)530-1171, W(860-622-5590
40 Meadow Way, Meriden, CT 06450
Please direct all correspondence to the work address:
CIBA, 857 Forbes Street, East Hartford, CT 06118
Buck.rl@easthartford.org

4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
CIBA Student Advisory Board, 857 Forbes Street, East Hartford, CT 06118
Additional advisors: Annemarie Brescia

5. List the location of the proposed amusement: (Name of facility and address)
Connecticut IB Academy (CIBA), 857 Forbes Street, East Hartford, CT 06118 → Forbes Street →
Sunset Ridge School, 450 Forbes Street, East Hartford, CT 06118 (and back)

6. List the dates and hours of operation for each day (if locations changes on a particular day, please list):
5/19/2012 8 am – 2 pm

7. Provide a detailed description of the proposed amusement:
Set-up will commence at 8am at CIBA and will include setting up registration tables, breakfast items and refreshments, drawing items, face painting stations, sponsor signs, banners, and water stations. Registration will start at 9 am. Guest speakers will introduce the event at 9:40. The walk will commence at 10 am, proceed down Forbes Street to Sunset Ridge, and then retrace the path back to CIBA. We will have a grand farewell, and walkers will leave. Students and volunteers will remain to help clean up.

8. Will Music or Other Entertainment Be Provided Out-Of-Doors?
 Yes No
 - a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?
Mostly 14-18 year olds, but walkers draw from all age groups.
10. What is the expected attendance at the proposed amusement:
 (If more than one performance, indicate time/ day / date and anticipated attendance for each.)
100-200 (optimistically)
11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
- a. **Crowd Size Impact:**
There is a large amount of pedestrian traffic, as the event consists of a fundraising walk that starts at CIBA, follows Forbes Street to Sunset Ridge School, loops around in the parking lot with a stop at the water station there, and retraces the path back to CIBA. All collective gatherings aside from the walk and water break take place indoors in the lobby, rotunda of CIBA, or in the CIBA parking lot. All walkers are to use designated crosswalks and sidewalks.
 - b. **Traffic Control and Flow Plan at Site & Impact on Surrounding/ Supporting Streets:**
All participants use designated crosswalks and sidewalks. As well, participants park their vehicles in the CIBA/EHHS parking lot. This does not create any undue congestion, and the impact on surrounding streets is minimal.
 - c. **Parking Plan On Site & Impact on Surrounding/ Supporting Streets:**
All participants park their vehicles in the CIBA/EHHS parking lot. This does not create any undue congestion, and the impact on surrounding streets is minimal.
 - d. **Noise Impact on Neighborhood:**
There is some noise, but this is limited to the casual conversation of the participants as they walk the planned route. There will be music and speeches indoors at CIBA during registration and welcome, but this does not create any noise impact on the surrounding neighborhoods.
 - e. **Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement:**
Student cleaning crews man the back of the walk, cleaning up any visible litter as they go. A water station with trash receptacles will be set up at Sunset Ridge School, and student volunteers will be responsible for keeping the area clean and removing the trash and receptacles at the end of the walk. Event supervisors inspect these areas prior to the end of the event.
 - f. **List expected general disruption to neighborhood's normal life and activities:**
Minimal; there will be heavy pedestrian traffic on the road for approx. 1 hour.
 - g. **Other Expected Influence on Surrounding Neighborhood:**
We hope to spread awareness of the devastating statistics that surround pancreatic cancer, raise funds for its treatment and patient support services, as well as raise money to support higher education.
12. Provide a Detailed Plan for the Following:
- a. **Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles**
Full accessibility
 - b. **Provisions for Notification of Proper Authorities in the Case of an Emergency:**
There are functioning landlines at CIBA, the main hub of this event. As well, all three partners listed on this form, as well as other CIBA staff, will have operational cell phones along the entire route.
 - c. **Any Provision for On-Site Emergency Medical Services:**
We will have first aid kits on site and access to telephones in the event that more serious medical treatment is necessary.

- d. Crowd Control Plan:
Our principal helps to lead the walk. CIBA staff are in great attendance at this event, and they help to supervise and enforce crowd control.
- e. If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition:
Student volunteers are stationed at key locations along the route. They are responsible for the maintenance of the location, and these conditions are checked by the partners listed on this form prior to the end of the event.
- f. Provision of sanitary facilities:
A custodian is present at CIBA during the hours of the event, making restrooms inside the school available to event participants.

13. Will food be provided, served, or sold on site:

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,

Yes No Alcoholic Beverages will be served / provided.

If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:

a. For Such Sale or Provision,

b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons.

Check if Copy of the Liquor Permit, as Required by State Law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

Since this event is non-profit and student-initiated, we would like to request a waiver of any fees.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Rachel Buck
(Applicant Signature)

Rachel L. Buck
(Printed Name)

2/7/12
(Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Time Waiver Request Included:

YES

NO *N/A*

Fee Waiver Request Included:

YES

NO

Received By: Cam Frank

Employee Number: 9019

Date & Time Signed: Jul 8, 2012 10:10 AM ~~PM~~

Time remaining before event: 304 days.

Fire Dept



Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 19, 2012**
Event: **7th Annual Abelon Memorial Walk**
Applicant: **Ruth Buck, CIBA**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

William Perez, Assistant Fire Chief February 21, 2012

Signature

Date

Comments:

Health Dept



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: May 19, 2012

Event: 7th Annual Abelon Memorial Walk

Applicant: Ruth Buck, CIBA

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Michael O'Connell

Michael J. O'Connell 2/8/12

Signature

Date

Comments:

Applicant indicates that all food products provided at event will be prepackaged non-perishable items, therefore a Temporary Food Service License from this department will not be required.

Parkes + Kee



Mark J. Sirols
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leolero
Mayor

Administrative Review of Amusement Permit

Event Date: May 19, 2012
Event: 7th Annual Abelon Memorial Walk
Applicant: Ruth Buck, CIBA

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- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

[Handwritten Signature]

02/10/2012

Signature

Date

Comments:

Frank, Carol

From: Bockus, Tim
Sent: Friday, February 17, 2012 2:16 PM
To: Frank, Carol
Subject: RE: 7th Annual Abelon Memorial Walk

I've reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved as submitted.

Tim Bockus
Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, February 08, 2012 10:29
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: 7th Annual Abelon Memorial Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, **TO MY ATTENTION AT THE POLICE DEPARTMENT** by Wednesday, February 22, 2012. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Corp Counsel Received

Frank, Carol

From: Gentile, Richard
Sent: Wednesday, February 08, 2012 10:54 AM
To: Frank, Carol
Subject: RE: 7th Annual Abelon Memorial Walk

I have no concerns with this application

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, February 08, 2012 10:29
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: 7th Annual Abelon Memorial Walk

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Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, **TO MY ATTENTION AT THE POLICE DEPARTMENT** by Wednesday, February 22, 2012. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Past Mngmt

Frank, Carol

From: Bennett, Cindy
Sent: Tuesday, February 14, 2012 9:43 AM
To: Frank, Carol
Subject: RE: 7th Annual Abelon Memorial Walk

No ins required-falls under BOE self insured program

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, February 08, 2012 10:29 AM
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: 7th Annual Abelon Memorial Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, **TO MY ATTENTION AT THE POLICE DEPARTMENT** by Wednesday, February 22, 2012. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: May 19, 2012
Event: 7th Annual Abelon Memorial Walk
Applicant: Ruth Buck, CIBA

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

Bruce Cohen *bc*

2/14/2012

Signature

Date

Comments:

If tents or geuerators are going to be used then a building and or electrical permit will be requiered

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

31 School Street

East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

February 15, 2012

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"Olmsted Pops Series – Hartford Pops"**

Dear Chairman Kehoe:

Attached please find the amusement permit application from Riverfront Recapture, Inc. by Jessica Leone, Public Events Manager. The applicant seeks an amusement permit for the purpose of conducting the Olmsted Pops Series, a series of three (3) Hartford Pops concerts, to be held in Great River Park in East Hartford on the following **Saturdays in 2012: May 26, June 23 and July 21**. The hours for the events, to include music, is between the hours of **7PM – 9PM**.

Pursuant to Town Ordinances (TO) 14-7(b) and (TO) 14-10 (13), **the applicant requests authorization to sell or dispense alcoholic beverages** in connection with this event. **A CURRENT AND UPDATED LIQUOR PERMIT WILL NEED TO BE PROVIDED TO THE TOWN PRIOR TO THE JUNE 23RD EVENT DATE.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, and Public Works Departments. The **Fire, Public Works and Parks & Recreation Departments** approve the application as submitted.

The **Health Department** states the application be approved as submitted and offers the following comments: The Health Department has not yet been contacted regarding food service at these events. Approval is recommended provided that appropriate food service licenses are obtained prior to the events.

The **Inspections and Permits Department** states that any tents or generators used will require a building and/or electrical permit.

The **Police Department** conducted a review of the application and the following comment/recommendation is made:

- The Police Department can provide adequate police protection for these events. The site is suitable for the proposed amusements, the crowds are of moderate size, and the area has sufficient

parking available.

- These events can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- As in the past, Police Officers may be required to staff pedestrian and traffic control posts. In the event that the police manpower required for these events exceeds the Department's normal Patrol Complement, some overtime hiring may be necessary. The number of officers needed and cost of such overtime hiring, if required, is yet to be determined.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Sirois', written in a cursive style.

Mark J. Sirois
Chief of Police

xc:
Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

MANAGEMENT SERVICES BUREAU
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event: Olmsted Pops Series – Hartford Pops
2. Date(s) of Event: Saturday, May 26, Saturday, June 23 and Saturday, July 21
3. Applicant's name, home & work phone numbers, home address, and e-mail address:
Riverfront Recapture – Jessica Leone, Public Events Manager
50 Columbus Blvd, First Floor
Hartford, CT 06106
860.713.3131 ext. 329
jleone@riverfront.org
4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
Same as #3
5. List the location of the proposed amusement: (Name of facility and address)
Great River Park, 333 East River Drive, East Hartford
6. List the dates and hours of operation for each day (if locations changes on a particular day, please list):
Saturday, May 26 – 7:00pm to 9:00pm
Saturday, June 23 – 7:00pm to 9:00pm
Saturday, July 21 – 7:00pm to 9:00pm
7. Provide a detailed description of the proposed amusement:
A pops concert in the amphitheater at Great River Park
8. Will Music or Other Entertainment Be Provided Out-Of-Doors?
 Yes No
 - a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? Music will run 7:00pm to 9:00pm on event dates listed
9. What is the expected age group(s) of participants?
Families/ All Ages
10. What is the expected attendance at the proposed amusement:
(If more than one performance, indicate time / day / date and anticipated attendance for each.) 500 people at each event
11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
 - a. Crowd Size Impact: Minimal to none

- b. Traffic Control and Flow Plan at Site & Impact on Surrounding / Supporting Streets: Minimal to none
- c. Parking Plan On Site & Impact on Surrounding / Supporting Streets: Parking within park system and on East River Drive; Riverfront Rangers will be available to control traffic in and out of the park
- d. Noise Impact on Neighborhood: Minimal to none
- e. Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement: Riverfront Recapture and the MDC
- f. List expected general disruption to neighborhood's normal life and activities: Minimal to none
- g. Other Expected Influence on Surrounding Neighborhood: None

12. Provide a Detailed Plan for the Following:

- a. Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles: Regular access into park system and entertainment venue
- b. Provisions for Notification of Proper Authorities in the Case of an Emergency: Riverfront Rangers and events manager on site
- c. Any Provision for On-Site Emergency Medical Services: On call
- d. Crowd Control Plan: N/A
- e. If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition: MDC
- f. Provision of sanitary facilities: Riverfront Recapture arranges port-o-johns and hand washing stations on-site

13. Will food be provided, served, or sold on site:

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,

Yes No Alcoholic Beverages will be served / provided under Liquor Permit LCT.0000042

If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:

- a. For Such Sale or Provision, Beer and wine to be sold in a designated area
- b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons. ID check and wristbands issued

Check if Copy of the Liquor Permit, as Required by State Law, is included with application.

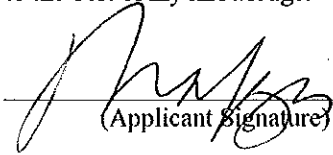
15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here): As part of Riverfront Recapture's agreement with the Town of East Hartford, Riverfront respectfully requests that this event is considered a Town of East Hartford sponsored event and all fees are waived.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.
- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:


(Applicant Signature)

JOSEPH R. MARFUGGI
(Printed Name)

1/19/12
(Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Time Waiver Request Included:

YES

NO *N/A*

Fee Waiver Request Included:

YES

NO

Received By: Carol Frank

Employee Number: 9019

Date & Time Signed: Jan 30, 2012 7:58 AM ~~PM~~

Time remaining before event: 30 ⁺ days.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/13/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Connecticut, LLC 185 Asylum Street 25th Floor Hartford, CT 06103-3708	CONTACT NAME: Irene Roberts	
	PHONE (A/C, No, Ext): 860-756-7351 FAX (A/C, No): 860-756-7351 E-MAIL ADDRESS: irene.roberts@willis.com	
INSURED Riverfront Recapture, Inc. 50 Columbus Boulevard, 1st Floor Hartford, CT 06106	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Philadelphia Indemity Insurance	23850
	INSURER B: National Union Fire Insurance C	19445
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			PHPK804793	01/01/2012	01/01/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			PHPK804793	01/01/2012	01/01/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			PHUB367272	01/01/2012	01/01/2013	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC005226867	01/01/2012	01/01/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A	Liquor Liability			PHPK804793	01/01/2012	01/01/2013	\$1,000,000 Occurrence \$1,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Certificate Holder is named as Additional Insured with respects to general liability as required by written contract

CERTIFICATE HOLDER Town of East Hartford 740 Main St. East Hartford, CT 06108	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION

165 Capitol Avenue ♦ Hartford Connecticut 06106

Attached is your Liquor Permit authorizing you to sell alcoholic liquor as is provided by law under this permit type. This permit is not transferable. If the business is discontinued or a new permit is issued, please contact the Liquor Control Division at (860) 713-6210 or email liquor.control@ct.gov.

You must take this permit to the Town Clerk in the town of address to be filed and stamped as authorized for business.

Visit our web site at www.ct.gov/dcp.

RIVERFRONT RECAPTURE INC
JOSEPH R MARFUGGI
50 COLUMBUS BLVD FL 1
HARTFORD, CT 06106-1910

This liquor permit is not in effect until filed with the Town Clerk CGS Section 30-53

STATE OF CONNECTICUT ♦ DEPARTMENT OF CONSUMER PROTECTION
LIQUOR PERMIT

This certifies that

JOSEPH R MARFUGGI
50 COLUMBUS BLVD FL 1
HARTFORD, CT 06106-1910

is authorized to sell such alcoholic liquor as is provided by law under this permit type

CATERER

Permit # LCT.0000042

Trade Name: RIVERFRONT RECAPTURE INC
Backer: RIVERFRONT RECAPTURE INC

John V. Bazzano
JOHN V. BAZZANO
RECORDED *5/17/2011*
TOWN CLERK'S OFFICE
HARTFORD, CT

Effective: 06/06/2011

Expiration: 06/05/2012

William M. Rubenstein
William M. Rubenstein, Commissioner

Fire Dept



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Dates: May 26, June 23, July 21, 2012

Event: Olmsted Pops Series – Hartford Pops

Applicant: Riverfront Recapture by Jessica Leone, Public Events Manager

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

William Perez, Assistant Fire Chief
Signature

February 14, 2012

Date

Comments:

Health Dept



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Dates: May 26, June 23, July 21, 2012

Event: Olmsted Pops Series – Hartford Pops

Applicant: Riverfront Recapture by Jessica Leone, Public Events Manager

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Michael T. O'Connell
Signature

1/31/12
Date

Comments:

The Health Department has not yet been contacted regarding food service at these events. Approval is recommended provided that appropriate food service licenses are obtained prior to the events.

Parks & Rec



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclero
Mayor

Administrative Review of Amusement Permit

Event Dates: May 26, June 23, July 21, 2012

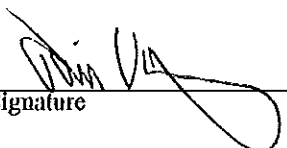
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Signature 

Date 02/14/2012

Comments:

Frank, Carol

From: Bockus, Tim
Sent: Friday, February 10, 2012 11:47 AM
To: Frank, Carol
Subject: RE: Olmsted Pops Series

I've reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved as submitted.

Tim Bockus
Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:51
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: Olmsted Pops Series

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Certificate of Insurance, Liquor Permit and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, February 14, 2012. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Corp Counsel

Frank, Carol

From: Gentile, Richard
Sent: Monday, January 30, 2012 12:00 PM
To: Frank, Carol
Subject: RE: Olmsted Pops Series

I have no comments on this application

Rich

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860.291.7215 (Office)
860.291.0145 (fax)
rpgentile@easthartfordct.gov

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Sent: Monday, January 30, 2012 11:51
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
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Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
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Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
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Marcia A. Leclerc
Mayor

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-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

Bruce Cohen *bc*
Signature

2/14/2012
Date

Comments:

If tents or generators are going to be used then a building and or electrical permit will be required

Frank, Carol

To: Bennett, Cindy
Subject: RE: Head of the Riverfront Rowing Regatta
*Riverfront US Title Series
Olmsted Pops Series
Riverfest*

-----Original Message-----

From: Bennett, Cindy
Sent: Monday, January 30, 2012 12:31
To: Frank, Carol
Subject: RE: Head of the Riverfront Rowing Regatta

Certificates of insurance good for all 2012 events for Riverfront Recapture.

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:52 AM
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
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Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

31 School Street

East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

February 15, 2012

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, Connecticut 06108

Re: Outdoor Amusement Permit Application - "Riverfest 2012"

Dear Chairman Kehoe:

Attached please find the amusement permit application from Riverfront Recapture, Inc., by Jessica Leone, its Public Events Manager. The applicant is seeking an amusement permit from the Council, in accordance with Town Ordinance (TO) 5-1(a).

The applicant desires to hold outdoor musical performances on **Saturday, July 7, 2012, with a rain date of Sunday, July 8, 2012**, in the vicinity of Founders Plaza and Great River Park. These two locations are anticipated to be primary spectator areas for a fireworks display that will be held on that date. The event is expected to last between **4:00 PM and 9:30 PM**, with **music occurring between the hours of 4:00 PM - 9:00 PM** and a **fireworks display occurring between 9:00 PM and 9:30 PM**. The proposed amusement shall be provided free-of-charge to spectators prior to the presentation of the fireworks display. The necessary permit for the fireworks display will be sought through a separate application.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, and Public Works Departments. **The Parks & Recreation and Fire Departments** recommend the application be approved as submitted.

The **Health Department** recommends approval of the application provided that all food vendors obtain appropriate permits prior to the event.

The **Public Works Department** recommends the application be approved with the following conditions:

- The applicant shall coordinate with the EHPD and local property owners regarding the use of private property for event parking to ensure sufficient parking is available and dedicated for the event.
- The applicant shall coordinate with Public Works Highway Division regarding the placement of barricades, signs, waste collection and disposal and post-event cleanup.
- The applicant shall obtain road closure permits from the appropriate

governing authority (Town or State) for any proposed road closures.


The **Inspections & Permits Department** states that any tents or generators used will require permits. Generators will be grounded per manufacturer specs.

The **Police Department** can provide adequate police protection for this proposed event, which is a part of a larger activity known as Riverfest. The Police Department will be developing an operations plan to address the full scope of the Riverfest activity, to include traffic control, vehicle parking, crowd control, and emergency services. The amusement, proposed in this application, shall be included in the Department's overall response to Riverfest.

- The predominant concerns generated by Riverfest are vehicle parking, crowd and traffic control.
- Crowds are expected to be heavy in the areas of the proposed amusements, as these are also the prime viewing areas for the fireworks display. Access to these spectator areas will be addressed in the Riverfest operations plan, and maintained by members of this Department. The proposed amusement would likely occupy the time and interest of crowds awaiting the fireworks display. Such a diversion is helpful to police in maintaining order.
- Traffic control, particularly in the immediate area of the Riverfest is always a concern. This shall be addressed by the closing of streets leading to, and surrounding the Riverfest area. These closings will occur several hours prior to the start of Riverfest activities, to prevent the advance gathering of vehicles in the area. This will be a coordinated effort of this Department and the Connecticut State Police, who shall be closing highway off ramps leading into the area.
- In conjunction with the closing of streets, motorists will be directed to park on adjacent streets or utilize available parking lots in the City of Hartford.
- The police manpower necessary for this event far exceeds the normal patrol complement on that date. Consequently, the required personnel will be provided through overtime hiring. In past years, some area towns have provided officers to augment East Hartford's police contingent. It is probable that assistance from outside agencies will not be required this year.

Respectfully submitted for your information,

Sincerely,



Mark J. Sirois
Chief of Police

XC:
Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

MANAGEMENT SERVICES BUREAU
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event: Riverfest 2012
2. Date(s) of Event: Saturday, July 7th, 2012 – Rain Date: Sunday, July 8th, 2012
3. Applicant's name, home & work phone numbers, home address, and e-mail address:
Riverfront Recapture – Jessica Leone, Public Events Manager
50 Columbus Blvd, First Floor
Hartford, CT 06106
860.713.3131 ext. 329
jleone@riverfront.org
4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
Same as #3
5. List the location of the proposed amusement: (Name of facility and address)
Great River Park, 333 East River Drive, East Hartford and Founders Plaza, East River Drive, East Hartford
6. List the dates and hours of operation for each day (if locations changes on a particular day, please list):
Friday, July 6th, 2012 – Set Up 9am to 8pm
Saturday, July 7th, 2011 – Set Up 6am; Event 4pm to 9:30pm; Breakdown 10pm to 1am
7. Provide a detailed description of the proposed amusement:
A variety of entertainment and musical performances will be provided. There will be performances at both Founders Plaza and Great River Park. There will also be roaming entertainment, activities and food and merchandise vendors.
8. Will Music or Other Entertainment Be Provided Out-Of-Doors?
 Yes No
 - a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? Music will run 4:00pm to 9:00pm on event dates listed
9. What is the expected age group(s) of participants?
Families/ All Ages
10. What is the expected attendance at the proposed amusement:
(If more than one performance, indicate time / day / date and anticipated attendance for each.) appx. 50,000 people in East Hartford

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
- a. Crowd Size Impact: Significant – Riverfront will work with East Hartford Police and CT State Police on a plan to control crowds and safety
 - b. Traffic Control and Flow Plan at Site & Impact on Surrounding / Supporting Streets: Significant Impact – Riverfront will work with EHPD and CT State Police to determine road closures and traffic control
 - c. Parking Plan On Site & Impact on Surrounding / Supporting Streets: Riverfront will work with EHPD and local property owners on parking issues
 - d. Noise Impact on Neighborhood: Somewhat significant – Fireworks from 9:00pm to 9:30pm
 - e. Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement: Riverfront Recapture works with the MDC and EH Public Works to clean the parks – before, during and after the event.
 - f. List expected general disruption to neighborhood's normal life and activities: Somewhat significant – Riverfront will work with EHPD to be as accommodating as possible
 - g. Other Expected Influence on Surrounding Neighborhood: None

12. Provide a Detailed Plan for the Following:

- a. Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles: All emergency services personnel and vehicles will have full access to both sites and they will be on site during the event.
- b. Provisions for Notification of Proper Authorities in the Case of an Emergency: There will be communication with the ambulance via radio as well as on-site police officers throughout the parks
- c. Any Provision for On-Site Emergency Medical Services: There will be fire, police and ambulatory services on site
- d. Crowd Control Plan: Riverfront is working with East Hartford Police to coordinate efforts having to do with crowd control and safety. Much of this communication will occur at three Riverfest emergency services meetings held at East Hartford Town Hall, beginning in May leading up to Riverfest.
- e. If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition: MDC and EH Public Works
- f. Provision of sanitary facilities: Riverfront Recapture arranges port-o-johns on-site through United Site Services.

13. Will food be provided, served, or sold on site:

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,

Yes No Alcoholic Beverages will be served / provided.

If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:
a. For Such Sale or Provision,

b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons.

Check if Copy of the Liquor Permit, as Required by State Law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here): As part of Riverfront Recapture's agreement with the Town of East Hartford, Riverfront respectfully requests that this event is considered a Town of East Hartford sponsored event and all fees including those for municipal services such as police, fire, ambulance services and public works are waived.


CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:


(Applicant Signature)

JOSEPH R. MARZULLI
(Printed Name)

1/19/12
(Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO N/A

Time Waiver Request Included:

YES

NO N/A

Fee Waiver Request Included:

YES

NO

Received By: Carol A. Frank

Employee Number: 9019

Date & Time Signed: Jan 30 2012 8:00 AM

Time remaining before event: 30 days.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

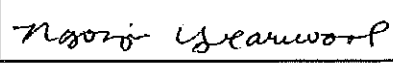
PRODUCER Willis of Connecticut, LLC 185 Asylum Street 25th Floor Hartford, CT 06103-3708	CONTACT NAME: Irene Roberts PHONE (A/C, No, Ext): 860-756-7351 FAX (A/C, No): 860-756-7351 E-MAIL ADDRESS: irene.roberts@willis.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Philadelphia Indemity Insurance</td> <td>23850</td> </tr> <tr> <td>INSURER B:</td> <td>National Union Fire Insurance C</td> <td>19445</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Philadelphia Indemity Insurance	23850	INSURER B:	National Union Fire Insurance C	19445	INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURED Riverfront Recapture, Inc. 50 Columbus Boulevard, 1st Floor Hartford, CT 06106																					

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			PHPK804793	01/01/2012	01/01/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIREO AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			PHPK804793	01/01/2012	01/01/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			PHUB367272	01/01/2012	01/01/2013	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC005226867	01/01/2012	01/01/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A	Liquor Liability			PHPK804793	01/01/2012	01/01/2013	\$1,000,000 Occurrence \$1,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Certificate Holder is named as Additional Insured with respects to general liability as required by written contract

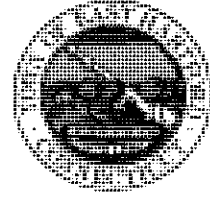
CERTIFICATE HOLDER Town of East Hartford 740 Main St. East Hartford, CT 06108	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

Fire Dept



Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **July 7, 2012** (Raindate: July 8, 2011)

Event: **Riverfest 2012**

Applicant: **Riverfront Recapture by Jessica Leone, Public Events Manager**

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- 1. the application be approved as submitted.
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

William Perez, Assistant Fire Chief

February 14, 2012

Signature

Date

Comments:

Health Dept



Mark J. Siros
Chief of Police

**TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
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Marcia A. Leclerc
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- Corporation Counsel

Michael T. O'Connell Michael T. O'Connell 1/31/12
Signature Date

Comments:

The Health Department recommends approval of this application provided that all food vendors obtain appropriate permits prior to the event.

J. Cordier – Health Director



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
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Marcia A. Leclere
Mayor

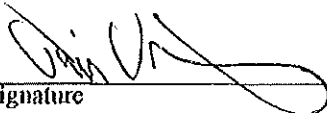
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- Corporation Counsel


Signature

02/14/2012
Date

Comments:

Frank, Carol

From: Bockus, Tim
Sent: Friday, February 10, 2012 11:37 AM
To: Frank, Carol
Subject: RE: Riverfest 2012

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To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: Riverfest 2012

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Certificate of Insurance and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, **TO MY ATTENTION AT THE POLICE DEPARTMENT** by Tuesday, February 14, 2012. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Corp Counsel

Frank, Carol

From: Gentile, Richard
Sent: Thursday, February 02, 2012 2:10 PM
To: Frank, Carol
Subject: RE: Riverfest 2012

I have no problems with this application

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:52
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: Riverfest 2012

Good morning all.

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East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: July 7, 2012 (Raindate: July 8, 2011)

Event: Riverfest 2012

Applicant: Riverfront Recapture by Jessica Leone, Public Events Manager

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Bruce Cohen *bc*
Signature

2/14/2012
Date

Comments:

We will need permits for tents, generators .Generators will be grounded per manufacturer specs

Frank, Carol

To: Bennett, Cindy
Subject: RE: Head of the Riverfront Rowing Regatta
*Riverfront US Title Series
Olmsted Pops Series
Riverfest*

-----Original Message-----
From: Bennett, Cindy
Sent: Monday, January 30, 2012 12:31
To: Frank, Carol
Subject: RE: Head of the Riverfront Rowing Regatta

Certificates of insurance good for all 2012 events for Riverfront Recapture.

-----Original Message-----
From: Frank, Carol
Sent: Monday, January 30, 2012 11:52 AM
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard;
Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes,
Gloria; Thurnauer, Beau
Subject: Head of the Riverfront Rowing Regatta

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Certificate of Insurance and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, February 14, 2012. Thank you.

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Regards,

Carol A. Frank
East Hartford Police Dept.
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31 School St.
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Work: 860-291-7631
Fax: 860-291-6290

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

31 School Street

East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

February 15, 2012

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

Re: Outdoor Amusement Permit Application -
"Riverfront U.S. Title Series"

Dear Chairman Kehoe:

Attached please find the amusement permit application submitted by **Riverfront Recapture by Jessica Leone, Public Events Manager**. The applicant seeks to conduct professional power boat races on the Connecticut River. The races will take place over a 3 day period along with food and merchandise vendors, a beer garden and **possibly musical entertainment**. The races will be launched out of **Great River Park** on the following **dates and times in 2012**:

Fri., Aug. 31	Setup/Boat Testing - 9AM - 5PM
Sat., Sept. 1	Racing - 10AM - 5PM
Sun., Sept. 2	Racing - 12PM - 5PM

Pursuant to Town Ordinances (TO) 14-7(b) and (TO) 14-10 (13), **the applicant requests authorization to sell or dispense alcoholic beverages** in connection with this event, **A CURRENT AND UPDATED LIQUOR PERMIT WILL NEED TO BE PROVIDED TO THE TOWN PRIOR TO THE AUGUST 31st EVENT DATE.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, and Public Works Departments. The **Parks & Recreation and Fire Departments** approve the application as submitted.

The **Health Department** recommends approval of this application provided that all food vendors obtain appropriate food service licenses prior to the event.

The **Public Works Department** recommends the application be approved with the following conditions:

- The applicant shall coordinate with EHPD and local property owners regarding the use of private property for event parking to ensure sufficient parking is available and dedicated for the event.

- The applicant shall coordinate with Public Works Highway Division regarding the placement of barricades and signs

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The site is suitable for the proposed amusement, the crowd is of moderate to large size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- As in the past, Police Officers will be required to staff pedestrian and traffic control posts.
- In the event that the police manpower required for this event exceeds the Department's normal Patrol Complement, some overtime hiring may be necessary.

Respectfully submitted for your information.

Sincerely,



Mark J. Sirois
Chief of Police

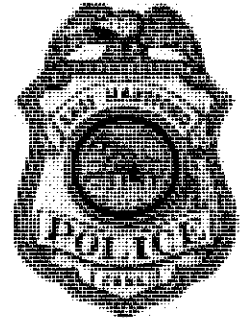
xc:
Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

MANAGEMENT SERVICES BUREAU
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event: Riverfront U.S. Title Series Powerboat Race
2. Date(s) of Event: Friday, August 31st, 2012– Sunday, September 2nd, 2012
3. Applicant's name, home & work phone numbers, home address, and e-mail address:
Riverfront Recapture – Jessica Leone, Public Events Manager
50 Columbus Blvd, First Floor
Hartford, CT 06106
860.713.3131 ext. 329
jleone@riverfront.org
4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
Same as #3
5. List the location of the proposed amusement: (Name of facility and address)
Great River Park, 333 East River Drive, East Hartford
6. List the dates and hours of operation for each day (if locations changes on a particular day, please list):
Friday, 8/31 – Set Up and Boat Testing from 9:00am to 5:00pm
Saturday, 9/1 – Racing from 10:00am to 5:00pm
Sunday, 9/2 – Racing from 12:00pm to 5:00pm
7. Provide a detailed description of the proposed amusement:
3-day professional power boat races on the CT River to be launched out of Great River Park. Event will also include beer garden and food and merchandise vendors, and possibly musical entertainment.
8. Will Music or Other Entertainment Be Provided Out-Of-Doors?
 Yes No
 - a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?
9. What is the expected age group(s) of participants?
Families/ All Ages
10. What is the expected attendance at the proposed amusement:
(If more than one performance, indicate time / day / date and anticipated attendance for each.)
Friday 8/31 – 500; Saturday 9/1 – 5,000; Sunday 9/2 – 5,000

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
- a. Crowd Size Impact: Moderate Impact – Riverfront will work with East Hartford Police on a plan to control crowds and safety
 - b. Traffic Control and Flow Plan at Site & Impact on Surrounding / Supporting Streets: n/a
 - c. Parking Plan On Site & Impact on Surrounding / Supporting Streets: Riverfront will work with EHPD and local property owners on parking issues
 - d. Noise Impact on Neighborhood: Somewhat significant – Those who are in the immediate area will hear the powerboats
 - e. Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement: Riverfront Recapture works with the MDC and EH Public Works to clean the parks – before, during and after the event.
 - f. List expected general disruption to neighborhood's normal life and activities: Moderate Impact – Riverfront will work with EHPD to be as accommodating as possible
 - g. Other Expected Influence on Surrounding Neighborhood: None

12. Provide a Detailed Plan for the Following:

- a. Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles: All emergency services personnel and vehicles will have full access to both sites and they will be on site during the event.
- b. Provisions for Notification of Proper Authorities in the Case of an Emergency: There will be communication with the ambulance via radio as well as on-site police officers throughout the parks
- c. Any Provision for On-Site Emergency Medical Services: There will be fire, police and ambulatory services on site
- d. Crowd Control Plan: Riverfront is working with East Hartford Police to coordinate efforts having to do with crowd control and safety. Much of this communication will occur at monthly emergency services meetings.
- e. If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition: MDC
- f. Provision of sanitary facilities: Riverfront Recapture arranges port-o-johns on-site

13. Will food be provided, served, or sold on site:

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,

Yes No Alcoholic Beverages will be served / provided.

If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:

- a. For Such Sale or Provision – Beer

- b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons.
Beer will be sold by Riverfront Recapture TIPS Trained servers. All patrons will be ID checked and wrist bands given to those 21+

Check if Copy of the Liquor Permit, as Required by State Law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here): Permit fees waived for Riverfront Recapture per Town of East Hartford agreement

Three Monthly Emergency Services meetings will be scheduled prior to this event to communicate all important details.

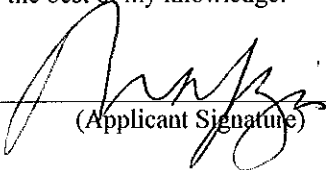
As part of Riverfront Recapture's agreement with the Town of East Hartford, Riverfront respectfully requests that this event is considered a Town of East Hartford sponsored event and all fees including those for municipal services such as police, fire, ambulance services and public works are waived.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.
- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:


JOSEPH R. MARICELLI
1/15/12
 (Applicant Signature) (Printed Name) (Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Liquor Permit Included:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Time Waiver Request Included:	<input type="checkbox"/> YES	<input type="checkbox"/> NO N/A
Fee Waiver Request Included:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Received By: Carol Frank

Employee Number: 9019

Date & Time Signed: Jan 30, 2012 8:13 AM ~~PM~~

Time remaining before event: 30+ days.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Connecticut, LLC 185 Asylum Street 25th Floor Hartford, CT 06103-3708	CONTACT NAME: Irene Roberts	
	PHONE (A/C, No, Ext): 860-756-7351	FAX (A/C, No): 860-756-7351
	E-MAIL ADDRESS: irene.roberts@willis.com	
INSURED Riverfront Recapture, Inc. 50 Columbus Boulevard, 1st Floor Hartford, CT 06106	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Philadelphia Indemity Insurance	NAIC # 23850
	INSURER B: National Union Fire Insurance C	19445
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		PHPK804793	01/01/2012	01/01/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS		PHPK804793	01/01/2012	01/01/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		PHUB367272	01/01/2012	01/01/2013	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N N/A	WC005226867	01/01/2012	01/01/2013	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A	Liquor Liability		PHPK804793	01/01/2012	01/01/2013	\$1,000,000 Occurrence \$1,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder is named as Additional Insured with respects to general liability as required by written contract

CERTIFICATE HOLDER Town of East Hartford 740 Main St. East Hartford, CT 06108	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Ngono Udeanwoop</i>

STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION

165 Capitol Avenue ♦ Hartford Connecticut 06106

Attached is your Liquor Permit authorizing you to sell alcoholic liquor as is provided by law under this permit type. This permit is not transferable. If the business is discontinued or a new permit is issued, please contact the Liquor Control Division at (860) 713-6210 or email liquor.control@ct.gov.

You must take this permit to the Town Clerk in the town of address to be filed and stamped as authorized for business.

Visit our web site at www.ct.gov/dcp.

RIVERFRONT RECAPTURE INC
JOSEPH R MARFUGGI
50 COLUMBUS BLVD FL 1
HARTFORD, CT 06106-1910

This liquor permit is not in effect until filed with the Town Clerk CGS Section 30-53

STATE OF CONNECTICUT ♦ DEPARTMENT OF CONSUMER PROTECTION
LIQUOR PERMIT

This certifies that

JOSEPH R MARFUGGI
50 COLUMBUS BLVD FL 1
HARTFORD, CT 06106-1910

is authorized to sell such alcoholic liquor as is provided by law under this permit type

CATERER

Permit # **LCT.0000042**

Trade Name: **RIVERFRONT RECAPTURE INC**
Backer: **RIVERFRONT RECAPTURE INC**

John V. Bazzano
JOHN V. BAZZANO
RECORDED *5/19/2011*
TOWN CLERK'S OFFICE
HARTFORD, CT

Effective: **06/06/2011**
Expiration: **06/05/2012**

William M. Rubenstein
William M. Rubenstein, Commissioner

FIN Dept



Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits**
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Dates: **August 31, September 1 & 2, 2012**

Event: **Riverfront U.S. Title Series**

Applicant: **Riverfront Recapture by Jessica Leone, Public Events Manager**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

William Perez, Assistant Fire Chief

February 14, 2012

Signature

Date

Comments:

Health Dept



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **August 31, 2012 – September 2, 2012**
Event: **Riverfront U.S. Title Series Powerboat Race**
Applicant: **Riverfront Recapture by Jessica Leone, Public Events Manager**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Michael T. O'Connell
Signature

Michael T. O'Connell 1/31/12
Date

Comments:

The Health Department recommends approval of this application provided that all food vendors obtain appropriate food service licenses prior to the event.

J. Cordier – Health Director



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclere
Mayor

Administrative Review of Amusement Permit

Event Dates: August 31, September 1 & 2, 2012

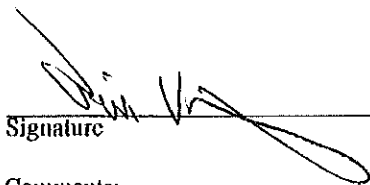
Event: Riverfront U.S. Title Series

Applicant: Riverfront Recapture by Jessica Leone, Public Events Manager

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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel


Signature

02/14/2012
Date

Comments:

Frank, Carol

From: Bockus, Tim
Sent: Friday, February 10, 2012 10:38 AM
To: Frank, Carol
Subject: RE: Riverfront U.S. Title Series

I've reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved with the following conditions:

1. The applicant shall coordinate with the EHPD and local property owners regarding the use of private property for event parking to ensure sufficient parking is available and dedicated for the event.
2. The applicant shall coordinate with Public Works Highway Division for the placement of barricades and signs.

Tim Bockus
Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Tuesday, January 31, 2012 11:18
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: Riverfront U.S. Title Series

Good morning all.

It has come to my attention that yesterday I sent an incorrect Directors' Review in connection with the Riverfront U.S. Title Series. PLEASE DISREGARD WHAT YOU RECEIVED YESTERDAY. Attached again is the Outdoor Amusement Permit Application, Certificate of Insurance, Liquor Permit and the CORRECT Director's Review and Notice in connection with the event.

Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, February 14, 2012. My apologies for the error and any confusion or inconvenience caused you. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

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Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Corp Counsel

Frank, Carol

From: Gentile, Richard
Sent: Thursday, February 02, 2012 2:09 PM
To: Frank, Carol
Subject: RE: Riverfront U.S. Title Series

I have no issues with this application

Rich Gentile

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:52
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: Riverfront U.S. Title Series

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Certificate of Insurance, Liquor Permit and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, February 14, 2012. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

To: Bennett, Cindy
Subject: RE: Head of the Riverfront Rowing Regatta
*Riverfront US Title Series
Olmsted Pops Series
Riverfest*

-----Original Message-----

From: Bennett, Cindy
Sent: Monday, January 30, 2012 12:31
To: Frank, Carol
Subject: RE: Head of the Riverfront Rowing Regatta

Certificates of insurance good for all 2012 events for Riverfront Recapture.

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:52 AM
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard;
Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes,
Gloria; Thurnauer, Beau
Subject: Head of the Riverfront Rowing Regatta

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Regards,

Carol A. Frank
East Hartford Police Dept.
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31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

MARCLA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

81 School Street

East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

February 15, 2012

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

Re: Outdoor Amusement Permit Application
"Head of the Riverfront Rowing Regatta"

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application from **Riverfront Recapture** by **Jessica Leone, Public Events Manager**. The applicant seeks to conduct a rowing regatta on the Connecticut River on **Sunday, September 30, 2012** from **7AM - 4PM**.

The regatta will begin at the Charter Oak Landing in Hartford and less than 1,000 people are expected to be on the Great River Park side of the river in East Hartford.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, and Public Works Departments. The **Parks & Recreation, Public Works, Health and Fire Departments** approve the application as submitted.

The **Inspections & Permits Department** states that tents and generators will require permits.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The site is suitable for the proposed amusement, the crowd is of a moderate size and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- In the event that the police manpower required for this event exceeds the Department's normal Patrol Complement, some overtime hiring may be necessary.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Sirois', written in a cursive style.

Mark J. Sirois
Chief of Police

xc:
Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

MANAGEMENT SERVICES BUREAU
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event: Head of the Riverfront Rowing Regatta
2. Date(s) of Event: Sunday, September 30, 2012
3. Applicant's name, home & work phone numbers, home address, and e-mail address:
Riverfront Recapture – Jessica Leone, Public Events Manager
50 Columbus Blvd, First Floor
Hartford, CT 06106
860.713.3131 ext. 329
jleone@riverfront.org

On Site Contact – Brian Wendry, Riverfront Rowing Director – 860.778.7439
4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
Same as #3
5. List the location of the proposed amusement: (Name of facility and address)
Great River Park, 333 East River Drive, East Hartford
6. List the dates and hours of operation for each day (if locations changes on a particular day, please list):
Sunday, October 2nd 7:00am to 4:00pm
7. Provide a detailed description of the proposed amusement:
Rowing Regatta on the CT River and utilizing Charter Oak Landing, Hartford and Great River Park, East Hartford
8. Will Music or Other Entertainment Be Provided Out-Of-Doors?
 Yes No
 - a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?
9. What is the expected age group(s) of participants?
All Ages
10. What is the expected attendance at the proposed amusement:
(If more than one performance, indicate time / day / date and anticipated attendance for each.) Less than 1,000 at Great River Park; 10,000 overall (Hartford)

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
- a. Crowd Size Impact: Minimal to none
 - b. Traffic Control and Flow Plan at Site & Impact on Surrounding / Supporting Streets: Minimal to none
 - c. Parking Plan On Site & Impact on Surrounding / Supporting Streets: Parking within park system; minimal to no impact on surrounding streets
 - d. Noise Impact on Neighborhood: Minimal to none
 - e. Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement: Riverfront Recapture and the MDC
 - f. List expected general disruption to neighborhood's normal life and activities: Minimal to none
 - g. Other Expected Influence on Surrounding Neighborhood: None

12. Provide a Detailed Plan for the Following:
- a. Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles: All emergency services personnel and vehicles will have full access into park system
 - b. Provisions for Notification of Proper Authorities in the Case of an Emergency: Riverfront Rangers
 - c. Any Provision for On-Site Emergency Medical Services: On call at Great River Park; on water and on site at Charter Oak Landing, Hartford
 - d. Crowd Control Plan: n/a
 - e. If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition: MDC
 - f. Provision of sanitary facilities: Riverfront Recapture arranges port-o-johns on-site

13. Will food be provided, served, or sold on site:

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No

14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,

Yes No Alcoholic Beverages will be served / provided.

If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:

a. For Such Sale or Provision,

b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons.

Check if Copy of the Liquor Permit, as Required by State Law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here): As part of Riverfront Recapture's agreement with the Town of East Hartford, Riverfront

respectfully requests that this event is considered a Town of East Hartford sponsored event and all fees including those for municipal services such as police, fire, ambulance services and public works are waived.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.
- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:



(Applicant Signature)

JOSEPH R. MARFUGGI

(Printed Name)

1/19/12

(Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO N/A

Time Waiver Request Included:

YES

NO N/A

Fee Waiver Request Included:

YES

NO

Received By: Carmel Frank

Employee Number: 9019

Date & Time Signed: Jan 30, 2012 8:05 AM ~~PM~~

Time remaining before event: 30+ days.

ACORD™

Client#: 71357 RIVEREC
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
 12/13/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Willis of Connecticut, LLC 185 Asylum Street 25th Floor Hartford, CT 06103-3708	CONTACT NAME: Irene Roberts PHONE (A/C, No, Ext): 860-756-7351 E-MAIL ADDRESS: irene.roberts@willis.com	FAX (A/C, No): 860-756-7351
	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemity Insurance INSURER B: National Union Fire Insurance C INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED Riverfront Recapture, Inc. 50 Columbus Boulevard, 1st Floor Hartford, CT 06106		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		PHPK804793	01/01/2012	01/01/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS		PHPK804793	01/01/2012	01/01/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$10000 <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE		PHUB367272	01/01/2012	01/01/2013	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N/A		WC005226867	01/01/2012	01/01/2013	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
A	Liquor Liability		PHPK804793	01/01/2012	01/01/2013	\$1,000,000 Occurrence \$1,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Certificate Holder is named as Additional Insured with respects to general liability as required by written contract

CERTIFICATE HOLDER Town of East Hartford 740 Main St. East Hartford, CT 06108	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

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Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **September 30, 2012**
Event: **Head of the Riverfront Rowing Regatta**
Applicant: **Riverfront Recapture by Jessica Leone, Public Events Manager**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

William Perez, Assistant Fire Chief

February 14, 2012

Signature

Date

Comments:

Health Dept



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Michael T. O'Connell
Signature

Michael T. O'Connell 1/31/12
Date

Comments:



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclero
Mayor

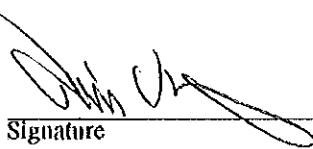
Administrative Review of Amusement Permit

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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel


Signature

02/14/2012
Date

Comments:

Frank, Carol

From: Bockus, Tim
Sent: Friday, February 10, 2012 11:10 AM
To: Frank, Carol
Subject: RE: Head of the Riverfront Rowing Regatta

I've reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved as submitted.

Tim Bockus
Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:52
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: Head of the Riverfront Rowing Regatta

Good morning all.

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If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Corp Counsel

Frank, Carol

From: Gentile, Richard
Sent: Thursday, February 02, 2012 2:09 PM
To: Frank, Carol
Subject: RE: Head of the Riverfront Rowing Regatta

I have no problem with this application

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:52
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: Head of the Riverfront Rowing Regatta

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Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

To: Bennett, Cindy
Subject: RE: Head of the Riverfront Rowing Regatta

Riverfront US Title Series
Olmsted Pops Series
Riverfest

-----Original Message-----

From: Bennett, Cindy
Sent: Monday, January 30, 2012 12:31
To: Frank, Carol
Subject: RE: Head of the Riverfront Rowing Regatta

Certificates of insurance good for all 2012 events for Riverfront Recapture.

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Sent: Monday, January 30, 2012 11:52 AM
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
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Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes,
Gloria; Thurnauer, Beau
Subject: Head of the Riverfront Rowing Regatta

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Certificate of Insurance and your Director's Review and Notice in connection with the above captioned event.

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Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Insp. & Permits



Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits**
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **September 30, 2012**
Event: **Head of the Riverfront Rowing Regatta**
Applicant: **Riverfront Recapture by Jessica Leone, Public Events Manager**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Bruce Cohen 1/30/2012

Signature Date

Comments:

If there are going to be any tents and or electrical work such as a generator we will need permits

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

31 School Street
East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

February 15, 2012

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"ING Hartford Marathon"**

Dear Chairman Kehoe:

Attached please find the amusement permit application from Elizabeth (Beth) Shluger of the Hartford Marathon Foundation. The applicant seeks to conduct outdoor musical entertainment and a marathon and with volunteers and several thousand spectators and runners on **Saturday, October 13, 2012 from 7:30 AM - 12:00 PM**, with music running between the hours of **9:00 AM and 12:00 PM**.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, and Public Works Departments. The **Health, Parks & Recreation and Fire Departments** approve the application as submitted.

The **Public Works Department** recommends the application be approved with the following conditions:

- The applicant shall coordinate with Public Works Highway Division for the placement of barricades, signs, waste collection and disposal, and post-event cleanup. Fees may apply.
- The applicant shall obtain separate road closure permits from the appropriate governing authority (State or Town) for any proposed road closures.

The **Risk Management Department** states the Marathon Foundation will need to provide a Certificate of Liability Insurance, in the amount of one (1) million dollars per occurrence. They must also endorse the policy to add the Town of East Hartford, its officials, employees and volunteers as additional insured. The policy will need to be reviewed and approved prior to the event.

The **Inspections and Permits Department** recommends the application be approved and states that any tents and/or generators will require a building and/or electrical permit.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The sites are suitable for the outdoor amusement, the expected crowds are of moderate to large size, and the areas have sufficient parking available.
- There will be significant detours for several hours. Traffic on the adjacent streets can be maintained with a near-normal flow of traffic.
- Police manpower required for these events exceeds the Department's normal Patrol Complement and overtime hiring will be necessary. As an event that is not Town-sponsored, this expense will have to be borne by the applicant. The cost, based on last year's expense, is expected to be approximately \$29,500.00.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark J. Sirois', written in a cursive style.

Mark J. Sirois
Chief of Police

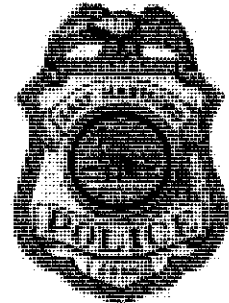
Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Melody A. Currey
Mayor

BUREAU OF OPERATIONS
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event: *2012 ING HARTFORD MARATHON*
2. Date(s) of Event:
Saturday October 13th, 2012
3. Applicant's name, home & work phone numbers, home address, and e-mail address:
Beth Shluger Hartford Marathon Foundation 41 Sequin Dr. Suite one, Glastonbury, CT 06033 (860) 652-8866 beth@hartfordmarathon.com
4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
See attached list of Hartford Marathon Foundation board members.
5. List the location of the proposed amusement: (Name of facility and address)
Hartford, East Hartford, South Windsor (see attached route map)
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
Saturday, Oct 13th, 2012 approximate time 7:30 AM to 12:00 PM. See attached impact charts
7. Provide a detailed description of the proposed amusement:
Road Race: Marathon 26.2 miles, 3000 runners. 100 (four person) team Relays.
8. Will Music or Other Entertainment Be Provided Out-Of-Doors?
YES
 - a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?
9:00 AM to 12 PM
9. What Is The Expected Age Group(s) of Participants?
19 to 80
10. What is the Expected Attendance at the Proposed Amusement:
(If more than one performance, indicate time/day/date and anticipated attendance for each.)
3,000 Runners in East Hartford, 1,000 volunteers, several thousand spectators
11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
 - a. Crowd Size Impact:
See attached route description and time impact chart, Spectators will be positioned along the route
 - b. Traffic Control and Flow Plan at Site & Impact on Surrounding/Supporting Streets:
See attached anticipated traffic impact

- c. Parking Plan On Site & Impact on Surrounding/Supporting Streets:
no negative impact on parking is anticipated
- d. Noise Impact on Neighborhood:
noise impact minimal with entertainment not starting till after 9 AM per the 2011 agreement.
- e. Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement:
Litter control will be maintained at all water stations along the route. Volunteers will pick up any trash at these locations before closing +
- f. List expected general disruption to neighborhood's normal life and activities:
positive impact expected: media attention on race course, television, radio and print; opportunity for community involvement in a world class sporting event. +
- g. Other Expected Influence on Surrounding Neighborhood:
n/a

12. Provide a Detailed Plan for the Following:

- a. Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles:
Above listed agencies and their vehicles will have immediate access to all roadways during race.
- b. Provisions for Notification of Proper Authorities in the Case of an Emergency:
See attached communications plan
- c. Any Provision for On-Site Emergency Medical Services:
Water/Aid stations noted on attachments. Emergency agencies and their vehicles will have immediate access to all roadways during the race. +
- d. Crowd Control Plan:
same as 11a and 11b.
- e. If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition:
Public works, Hartford Marathon Foundation and its volunteers will work together to return area to pre amusement condition.
- f. Provision of Sanitary Facilities:
Handi House port a let rentals placed along the route

13. Will food be provided, served, or sold on site:

NO : food available AND **NO** contact has been made with the East Hartford Health Department

14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,

NO , Alcoholic Beverages will be served or Provided

If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:

- a. For Such Sale or Provision,
- b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons.

Check if Copy of Liquor Permit, as Required by State Law, is included with application.

15. Include any other information which the applicant deems relevant (time waivers and fee waiver requests should go here):

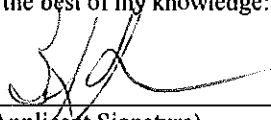
----- The following space is intentionally left blank. -----

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.
- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

 Beth Skluger 1-24-12
(Applicant Signature) (Printed Name) (Date Signed)

(Send application electronically to cfrank@ci.east-hartford.ct.us)

FOR OFFICE USE ONLY:

Insurance Certificate Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Liquor Permit Included:	<input type="checkbox"/> YES	<input type="checkbox"/> NO <i>N/A</i>
Time Waiver Request Included:	<input type="checkbox"/> YES	<input type="checkbox"/> NO <i>N/A</i>
Fee Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Received By: Carmel Steale

Employee Number: 9019

Date & Time Signed: Jan 30 2012 8:19 AM ~~PM~~

Time remaining before event: 30+ days.

Hartford Marathon Foundation, Inc.
Board of Directors

Chairman

Christine Andrews (Chris)
The Andrews Agency
3 Forest Park Drive
PO Box 466
Farmington, CT 06034
candrews@andrewsagency.net
(860) 678-8888
(860) 573-3716 (cell)
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Secretary

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Vice President and General Counsel
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Home: 28 Claybar Drive
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Immediate Past Chairman

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The First Tee of CT
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sdykins@rcknox.com
(860) 524-7637
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Home: 1142 Main Street
South Glastonbury, CT 06073

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State of Connecticut
Department of Children and Families
364 West Middle Turnpike
Manchester, CT 06040
girard001@yahoo.com
(860) 533-3682
(860) 794-2699 (cell)
Home: 967 Mill Pond Drive
South Windsor, CT 06074
(860) 648-2554

Brewster Perkins
Willis
185 Asylum Street
Hartford, CT 06119
Brewster.perkins@willis.com
(860) 756-7332
Home: 180 Fern Street
West Hartford, CT 06119
(860) 236-3403

James Sullivan
Howard, Kohn, Sprague & Fitzgerald
237 Buckingham Street
Hartford, CT 06126-1198
Home: 41 High Farms
West Hartford, CT 06107
Cell: (860) 659-7115

Brian Whitney
President
The Whitney Group
703 Hebron Ave.
Glastonbury, CT 06033
bdwhitneygroup@aol.com
bwhitney@vitalh2o.com
(860) 657-4404 ext. 11
(860) 209-1888 (cell)
Home: 11 Westwood Road
West Hartford, CT 06117

Founder, CEO and Executive Director

Elizabeth G. Shluger (Beth)
Race Director
Hartford Marathon Foundation
41 Sequin Drive
Glastonbury, CT 06033
beth@hartfordmarathon.com
(860) 652-8866
(860) 402-9588 (cell)
Home: 33 Brentwood Drive
Glastonbury, CT 06033

2012 Full Marathon Route

MILE 1	HARTFORD	<ul style="list-style-type: none">• Start on Capitol Avenue in front of State Capitol, heading West• Right onto Broad Street• Right onto Asylum Avenue• Right onto Ford Street• Left onto Pearl Street• Pass Haynes Street• Cross Trumbull Street
MILE 2		<ul style="list-style-type: none">• Stay to left for course split (Half Marathon will turn right onto Main Street)• Continue onto American Row• Left onto Market Street (becomes Rev. Moody Overpass)• Go under I-84• Market Street becomes Rev. Moody Overpass• Right onto Weston Street
MILE 3		<ul style="list-style-type: none">• Right into Riverside Park• Enter Riverside Park Path
MILE 4		<ul style="list-style-type: none">• Exit Riverside Park Path• Right onto Van Dyke Avenue/Charter Oak Ave.
MILE 5		<ul style="list-style-type: none">• Right onto Sheldon Street• Right onto South Prospect Street
MILE 6	EAST HARTFORD	<ul style="list-style-type: none">• Right onto Founder's Bridge (eastbound lanes)• Bear right onto Pitkin Street Exit ramp• Left onto Pitkin Street• Right onto Meadow Street• Right onto Hartland Street
MILE 7		<ul style="list-style-type: none">• Right onto East River Drive• Left onto Great River Park Path• Follow River Park Path South towards Great River Park
MILE 8		<ul style="list-style-type: none">• Exit Great River Park Path• Right onto East River Drive• Right onto Riverview Square• Follow Riverview Square past Two Rivers Magnet School and back towards East River Drive.• Right onto East River Drive
MILE 9		<ul style="list-style-type: none">• East River Drive becomes East River Drive Extension• Left onto Main Street• Left onto Carroll Road

MILE 10

- Right onto Prospect Street South
- Cross Rte. 44 (Connecticut Boulevard)
- Prospect Street South becomes Prospect Street

MILE 11

- Left onto Main Street
- Left onto Brook Street
- Brook Street becomes King Street

SOUTH WINDSOR

MILE 12

- Continue straight on King Street

MILE 13

- Bear left around corner on King Street
- Right onto Main Street
- Go under I-691

MILE 14

- Continue straight on Main Street

MILE 15

- Continue straight on Main Street

MILE 16

- Continue straight on Main Street

MILE 17

- Continue straight on Main Street
- Make U Turn and head South on Main Street

MILE 18

- Continue South on Main Street

MILE 19

- Continue South on Main Street

MILE 20

- Continue South on Main Street
- Go under I-691

MILE 21

- Continue South on Main Street

EAST HARTFORD

MILE 22

- Continue South on Main Street
- Right onto Main Street (Rte 5)
- Right onto Prospect Street

MILE 23

- Cross Rte. 44 (Connecticut Boulevard)

MILE 24

- Prospect Street becomes Prospect Street South
- Left onto Carroll Road
- Right onto Main Street
- Right onto Pitkin Street

MILE 25

- Right onto Founder's Bridge (eastbound lanes)

HARTFORD

MILE 26

- Straight onto State Street
- Cross Main Street
- Becomes Pearl Street
- Left onto Ford Street/Trinity Street
- Under Memorial Arch to Finish

ING Hartford Marathon

Mile	Location
Start	Capitol Ave., Hartford
mile 0.5	Asylum Ave Green, Hartford
mile 1+ 26	Pearl St., Hartford
mile 1.5	State/Market St., Hartford
mile 2	Rev. Moody Overpass, Hartford
mile 3.5	Boathouse in Riverside Park, Hartford
mile 4.5 + 8.5 +23.5	Mortensen Riverfront Plaza, Hartford
mile 6.5 + 24.5	Pitkin/Meadow St., East Hartford
mile 8.5	Great River Park, East Hartford
mile 9	E. River Dr. & Jayce St., East Hartford
Mile 10	Htd. Despatch, 225 Prospect St., East Hartford
mile 11 + 23	Savvi's Pizza, 1555 Main St., East Hartford
mile 12	75 King St., East Hartford
mile 13.8 + 21	King/Old Main St, South Windsor
mile 14.5 & 19.5	Wood Memorial Library, 783 Old Main Street, S. Windsor
mile 16 &18	Kasheta Pumpkin Farm, Old Main St., S. Windsor
mile 17	1803 Old Main St., S. Windsor
mile 20	717 Old Main St, S. Windsor
mile 22	KofC, 1831 Main St., East Hartford
mile 25	80 Pitkin St., East Hartford
mile 26.2	Bushnell Park Stage

ING Hartford Half Marathon

Mile Marker	Location
mile 0.5 &12.8	Asylum Ave Green, Hartford
mile 1	Pearl St., Hartford
mile 2.5	Park/Lawrence St., Hartford
mile 3.5	Park St & Sisson Ave, Hartford
mile 4	345 Prospect Ave., Hartford
mile 5.5	Quaker Meeting House, 144 S. Quaker, West Hartford
mile 6	375 Fern Street
mile 6.4	Troutbrook/Duffield Dr., West Hartford
mile 6.7	UCONN Parking Lot, Troutbrook Dr., West Hartford
mile 8	Albany Ave., West Hartford
mile 9	31 Birch Rd., West Hartford
mile 10.5	Elizabeth Park Pond House, West Hartford
mile 11	South Whitney/ Fern St., Hartford
mile 12	Immanuel United Church, Farmington Ave., Hartford

MARATHON					
MILE	LOCATION	Lead Pack	Mid Pack	Last Runner	Road Reopens
0	Elm Street/Hartford	8:00	8:00	8:00	8:05
1	Pearl St., Hartford	8:05	8:10	8:13	8:15
2	Rev. Moody Overpass, Hartford	8:10	8:20	8:26	8:30
3	Entrance to Riverside Park, Hartford	8:15	8:30	8:39	8:40
4	Riverside Park	8:20	8:40	8:52	8:55
5	Sheldon St., Hartford	8:25	8:50	9:05	9:10
6	Founders Bridge, Hartford	8:30	9:00	9:18	9:20
7	East River Dr., EH	8:35	9:10	9:31	9:35
8	Great River Park	8:40	9:20	9:44	9:45
9	East River Dr. Ext, EH	8:45	9:30	9:57	10:00
10	S. Prospect St. (N. of Chapel St.), EH	8:50	9:40	10:10	10:15
11	Prospect St. (S. of Rt. 5), EH	8:55	9:50	10:23	10:25
12	King St, EH	9:00	10:00	10:36	10:40
13	King St. (S. of Mcguire Rd.), EH	9:05	10:10	10:49	10:50
14	Old Main (N. of Chapel St.), SW	9:10	10:20	11:02	11:05
15	Old Main @ Newberry Rd, SW	9:15	10:30	11:15	11:20
16	Old Main (S. of Strong Rd.), SW	9:20	10:40	11:28	11:30
17	Old Main , SW	9:25	10:50	11:41	11:45
18	Old Main, SW	9:30	11:00	11:54	11:55
19	Old Main @ 1st Congr. Church, SW	9:35	11:10	12:07	12:10
20	Old Main , SW	9:40	11:20	12:20	12:25
21	Old Main (S. of King St.), SW	9:45	11:30	12:33	12:35
22	Main St., EH	9:50	11:40	12:46	12:50
23	Prospect , EH	9:55	11:50	12:59	1:00
24	S. Prospect (S. of Tower Rd.), EH	10:00	12:00	1:12	1:15
25	Pitkin St. (W. of Darlin St.), EH	10:05	12:10	1:25	1:30
26	Pearl St., Hartford	10:10	12:20	1:38	1:40
26.2	Trinity Street	10:12	12:23	1:51	1:55

HALF MARATHON					
MILE	LOCATION	Lead Pack	Mid Pack	Last Runner	Road Reopens
0	Elm Street/Hartford	8:00	8:00	8:00	8:05
1	Pearl St, Hartford	8:05	8:10	8:13	8:15
2	Park Street @ John St., Hartford	8:10	8:20	8:26	8:30
3	Park Street @ Laurel St., Hartford	8:15	8:30	8:39	8:40
4	Park Road @ Warren, WH	8:20	8:40	8:52	8:55
5	N. Quaker @ Kingwood Rd, WH	8:25	8:50	9:05	9:10
6	Fern St @ Ballard, WH	8:30	9:00	9:18	9:20
7	Troutbrook @ Lawler, WH	8:35	9:10	9:31	9:35
8	Albany Ave @ Colony, WH	8:40	9:20	9:44	9:45
9	Birch Rd, WH	8:45	9:30	9:57	10:00
10	Elizabeth Park, Hartford	8:50	9:40	10:10	10:15
11	S. Whitney, Hartford	8:55	9:50	10:23	10:25
12	Farmington @ Laurel, Hartford	9:00	10:00	10:36	10:40
13	Ford Street, Hartford	9:05	10:10	10:49	10:50
13.1	Trinity Street, Hartford	9:07	10:20	10:55	11:00

ING



HARTFORD MARATHON AND HALF MARATHON

THE ROUTE

START HEADING WEST ON CAPITOL AVE. TURN RIGHT ONTO BROAD ST. TURN RIGHT ONTO ASYLUM AVE. CONTINUE ONTO ASYLUM ST. TURN RIGHT ONTO FORD ST. TURN LEFT ONTO PEARL ST. CONTINUE ONTO AMERICAN ROW. TURN LEFT ONTO MARKET ST. IT BECOMES REV. MOODY OVERPASS. TURN RIGHT ONTO WESTON ST. TURN RIGHT INTO RIVERSIDE PARK. FOLLOW RIVERSIDE PARK PATH SOUTH AND EXIT TURNING RIGHT ONTO VAN DYKE AVE/CHARTER OAK AVE. TURN RIGHT ONTO SHELDON ST. TURN RIGHT ONTO S. PROSPECT ST. TURN RIGHT ONTO STATE ST. CROSS THE FOUNDERS BRIDGE, EXIT RIGHT. TURN LEFT ONTO PITKIN ST. TURN RIGHT ONTO MEADOW ST. TURN RIGHT ONTO HARTLAND ST. TURN RIGHT ONTO EAST RIVER DR. TURN LEFT ONTO THE PATH TO GREAT RIVER PARK. FOLLOW GREAT RIVER PARK PATH SOUTH AND EXIT TURNING RIGHT ONTO EAST RIVER DR. HEADING EAST. TURN RIGHT ONTO RIVERVIEW SQ. FOLLOW RIVERVIEW SQ. PAST TWO RIVERS MIDDLE MAGNET SCHOOL. TURN RIGHT ONTO EAST RIVER DR. TURN LEFT ONTO MAIN ST. TURN LEFT ONTO CARROLL RD. TURN RIGHT ONTO S. PROSPECT ST. TURN LEFT ONTO MAIN ST. TURN LEFT ONTO KING ST. TURN RIGHT ONTO MAIN ST. TURN AROUND AND HEAD SOUTH ON MAIN ST. TURN RIGHT ONTO PROSPECT ST. TURN LEFT ONTO CARROLL RD. TURN RIGHT ONTO MAIN ST. TURN RIGHT ONTO PITKIN ST. TURN RIGHT ONTO FOUNDERS BRIDGE EXIT RAMP. CROSS FOUNDERS BRIDGE ONTO STATE ST., AMERICAN ROW AND PEARL ST. CROSS FORD ST. BEAR LEFT ONTO TRINITY ST. AND FINISH IN BUSHNELL PARK, UNDER THE ARCH.

MILES

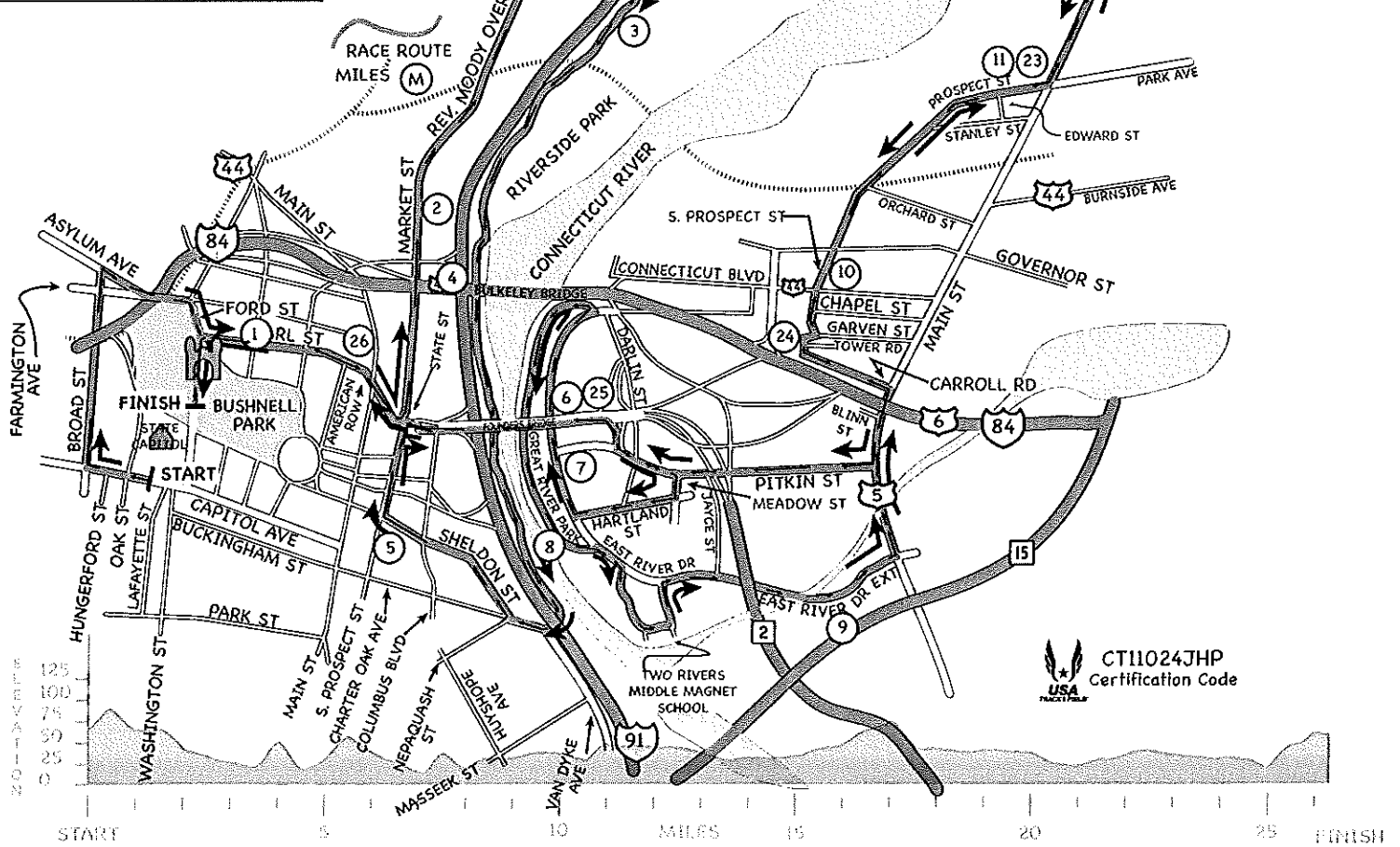
- 1 ON PEARL ST. AT EAST CORNER OF BUILDING #215 (CONGREGATION ADOS ISRAEL).
- 2 ON REVEREND MOODY OVERPASS 25FT SOUTH OF SOUTH END OF BRIDGE "1983"
- 3 ON RIVERSIDE PARK ENTRANCE RD. BETWEEN 4TH AND 5TH LIGHT POLES (7894 & 7895).
- 4 ON RIVERSIDE PARK PATH, SOUTH OF BULKELEY BRIDGE, 115FT SOUTH OF SECESSION MOZAIC, 27FT NORTH OF WATER FAUCET ON RIGHT.
- 5 ON SHELDON 8FT NORTH OF MIDDLE DRIVEWAY OF (CL&P) #400.
- 6 ON FOUNDERS BRIDGE BETWEEN 11TH AND 12TH GOLD TOPPED LIGHT POLES FROM EAST END.
- 7 ON EAST RIVER DR. 90FT SOUTH OF PITKIN ST. INTERSECTION.
- 8 ON GREAT RIVER PARK PATH 10FT NORTH OF BOAT LAUNCH.
- 9 ON EAST RIVER DR. EXTENSION 80FT WEST OF RT 5/15/91 ENTRANCE RAMP.
- 10 ON S. PROSPECT ST. 10FT NORTH OF POLE 2064 (NORTH OF CHAPEL ST. INTERSECTION).
- 11 ON PROSPECT ST. 15FT SOUTH OF DRIVEWAY OF HOUSE #21 (SOUTH OF RT-S INTERSECTION).
- 12 ON KING ST. AT DRIVEWAY OF HOUSE #142.
- 13 ON KING ST. AT NORTH EDGE OF HOUSE #588 (SOUTH OF MCGUIRE RD.).
- 14 HALF ON KING ST. AT DRIVEWAY OF HOUSE #632 (NORTH OF MCGUIRE RD.).
- 15 ON MAIN ST. BETWEEN IN MIDDLE OF DRIVEWAY OF HOUSE #540 (NORTH OF CHAPEL RD.).
- 16 ON MAIN ST. IN CENTER OF NEWBERRY RD. INTERSECTION.
- 17 ON MAIN ST. 25FT SOUTH OF DRIVEWAY OF HOUSE #1386 (SOUTH OF STRONG RD.).
- 18 ON MAIN ST. 25 FT SOUTH OF POLE 1632 (OTHER SIDE OF STREET).

MORE MILES

- 18 ON MAIN ST. AT FRONT DOOR #1417.
- 19 ON MAIN ST. AT 1ST CONGREGATIONAL CHURCH, OPPOSITE HOUSE #996.
- 20 ON MAIN ST. 19FT NORTH OF POLE 687 (AT THE EDGE OF PROPERTY #567).
- 21 ON MAIN ST. 21FT NORTH OF POLE 641 (ON SMALL BRIDGE SOUTH OF KING ST.).
- 22 ON MAIN ST. 90FT SOUTH OF DRIVEWAY OF HOUSE #1839.
- 23 ON PROSPECT ST. OPPOSITE POLE 530 AND DRIVE WAY OF HOUSE #99.
- 24 ON S. PROSPECT ST. BETWEEN 2 STOP SIGNS SOUTH OF TOWER RD. (WHERE S. PROSPECT ST. BECOMES CARROLL RD.).
- 25 ON PITKIN ST. 40FT WEST OF DARLIN ST. INTERSECTION (16FT EAST OF POLE 2142).
- 26 ON PEARL ST. AT FRONT DOOR BUILDING #234.



NOT TO SCALE



CT11024JHP
USA
Certification Code

FIM Rep



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **October 13, 2012**

Event: **ING Hartford Marathon**

Applicant: **Elizabeth (Beth) Shluger, Hartford Marathon Foundation**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

William Perez, Assistant Fire Chief

February 14, 2012

Signature

Date

Comments:

Health Dept



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
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Marcia A. Leclerc
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Michael T. O'Connell
Signature

Michael T. O'Connell

1/30/12
Date

Comments:

Parks + Rec



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclere
Mayor

Administrative Review of Amusement Permit

Event Date: **October 13, 2012**

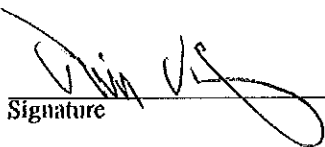
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- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel


Signature

02/14/2012
Date

Comments:

Frank, Carol

From: Bockus, Tim
Sent: Friday, February 10, 2012 12:00 PM
To: Frank, Carol
Subject: RE: ING Hartford Marathon

I've reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved with the following conditions:

1. The applicant shall coordinate with Public Works Highway Division for the placement of barricades, signs, waste collection and disposal, and post-event cleanup. Fees may apply.
2. The applicant shall obtain separate road closure permits from the appropriate governing authority (State or Town) for any proposed road closures.

Tim Bockus
Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:51
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: ING Hartford Marathon

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Mile Marker/Road Impact Times, Full Marathon Route, Map and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, February 14, 2012. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Corp Counsel

Frank, Carol

From: Gentile, Richard
Sent: Monday, January 30, 2012 3:52 PM
To: Frank, Carol
Subject: RE: ING Hartford Marathon

Carol-

This looks fine however any approval should be subject to the execution of a Licensee Agreement with the Town with respect to the use of Town Roads. The Marathon has signed a license agreement each year so this is not a new requirement.

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:51
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
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Good morning all.

Attached please find the Outdoor Amusement Permit Application, Mile Marker/Road Impact Times, Full Marathon Route, Map and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, February 14, 2012. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **October 13, 2012**

Event: **ING Hartford Marathon**

Applicant: **Elizabeth (Beth) Shluger, Hartford Marathon Foundation**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

Bruce Cohen *bc*
Signature

2/14/2012
Date

Comments:

If the tents or generators are going to be used then a building and or electrical permit will be required

Frank Mgmt

Frank, Carol

From: Bennett, Cindy
Sent: Monday, January 30, 2012 12:32 PM
To: Frank, Carol
Subject: RE: ING Hartford Marathon

We will need the COI

-----Original Message-----

From: Frank, Carol
Sent: Monday, January 30, 2012 11:51 AM
To: Uhrig, Jim; Bockus, Tim; Cordier, James; Oates, John
Cc: Vibberts, Richard; Bennett, Cindy; Cohen, Bruce; Dimarco, Joe; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; O'Connell, Michael; Perez, William; Stokes, Gloria; Thurnauer, Beau
Subject: ING Hartford Marathon

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